

St. Margaret Mary's Catholic Junior School



Mobile Phone Policy

This Policy was approved by	Curriculum and Policies Committee
Name	V. Fillingham
Position	Chair of Committee
Date	20 November 2017
Review Date:	Autumn Term 2018

At St. Margaret Mary's Catholic Junior School, we pride ourselves on our bespoke curriculum which has been designed by our children, governors, community and staff to ensure that learning experiences are rich and balanced. Throughout our curriculum and everything that we do here in school, we ensure that we are instilling nine key values: **honesty, humour, kindness, citizenship, resilience, peace, respect, spirituality, friendship.**

Equal Opportunities and Inclusion

At St. Margaret Mary's Catholic Junior School, we plan to provide for all pupils to achieve, including boys and girls, higher achieving pupils, gifted and talented pupils, those with SEN, pupils with disabilities, pupils from all social and cultural backgrounds including those who are Pupil Premium, Looked After Children and those who are subject to safeguarding, pupils from vulnerable groups and pupils from different ethnic groups and those from diverse linguistic backgrounds.

Rationale

Mobile phones are now a feature of modern society, most staff and an increasing number of pupils own one.

Increasing sophistication of mobile phone technology presents a number of issues for schools:

- The high value of mobile phones.
- The integration of cameras in phones leading to potential child protection and data protection issues.
- The potential use of the phone (e.g. for texting, using the internet, social media) whilst in silent mode.

Policy

Children:

- Mobile phones must not be brought into school unless parents have sought permission from the year head.
- If a child breaches this rule the mobile phone will be confiscated and given to the year head for safe keeping. It will then be returned to the child after discussion with their parents/guardians.

Staff:

- Mobile phones must not be used for any purpose (e.g phoning, texting, use of the internet, taking photos, checking the time, taking videos, voice recording) during lesson time or times when directed to work with or supervising children (breakfast club & after school club) or on any duties (yard).
- Mobile phones must be stored out of sight, switched off, or on silent during lesson time and meeting time; unless permission has been granted in advance from the Head teacher.
- Mobile phones should only be used on breaks in the Staff Room.

Parents/Visitors/Contractors:

- Parents must turn phones off or place them on silent mode whilst in the school building.
- Phones must not be used in school and should remain out of sight.
- Phones are not to be used during any meetings with staff and recording is prohibited.

Emergencies

If a child needs to contact a parent or guardian, a member of staff will do this on their behalf. If parents need to contact their child urgently they should phone school and speak to a relevant member of staff.

Responsibility for mobile phones

School accepts no responsibility whatsoever for theft, loss, damage or health effects (potential or actual) relating to mobile phones. It is the responsibility of staff, parents and children to ensure mobile phones are properly used.

This policy should be read in conjunction with the school's other policies, in particular:

- Behaviour Policy
- Code of Conduct
- Data Protection Policy
- Safeguarding and Child Protection Policy